

How to create a QR code

Once you have an online donation page, it's easy to make this available to members via the offerings section of the bulletin or a digital display as a QR code. Members can download a free QR code reader app that takes a picture of the code on their smartphone to open the donation page. Especially if they can set up an account at the online donation page so that their personal info auto-fills, it makes it a convenient way to give online during worship.

1. Use a QR code generator web page, such as [this one](#).
2. At the page copy (Ctrl-C) and paste (Ctrl-V) your congregation's donation page link into the url field as shown (1). Then (2) click "Generate Code."

Select a Code Action:

Code Type: QR Code (recommended)
 Data Matrix (only ASCII chars)
 Aztec Code (only ASCII chars)
 Micro QR Code (only ASCII chars)

Web Site URL: * 1

URL Shortening:
(will use full url in case of error)

Error Correction Level:
(only for regular QR Code)

Block Size in Pixels:

Margin Size in Blocks:

Output Type:

Foreground Color: Transparent

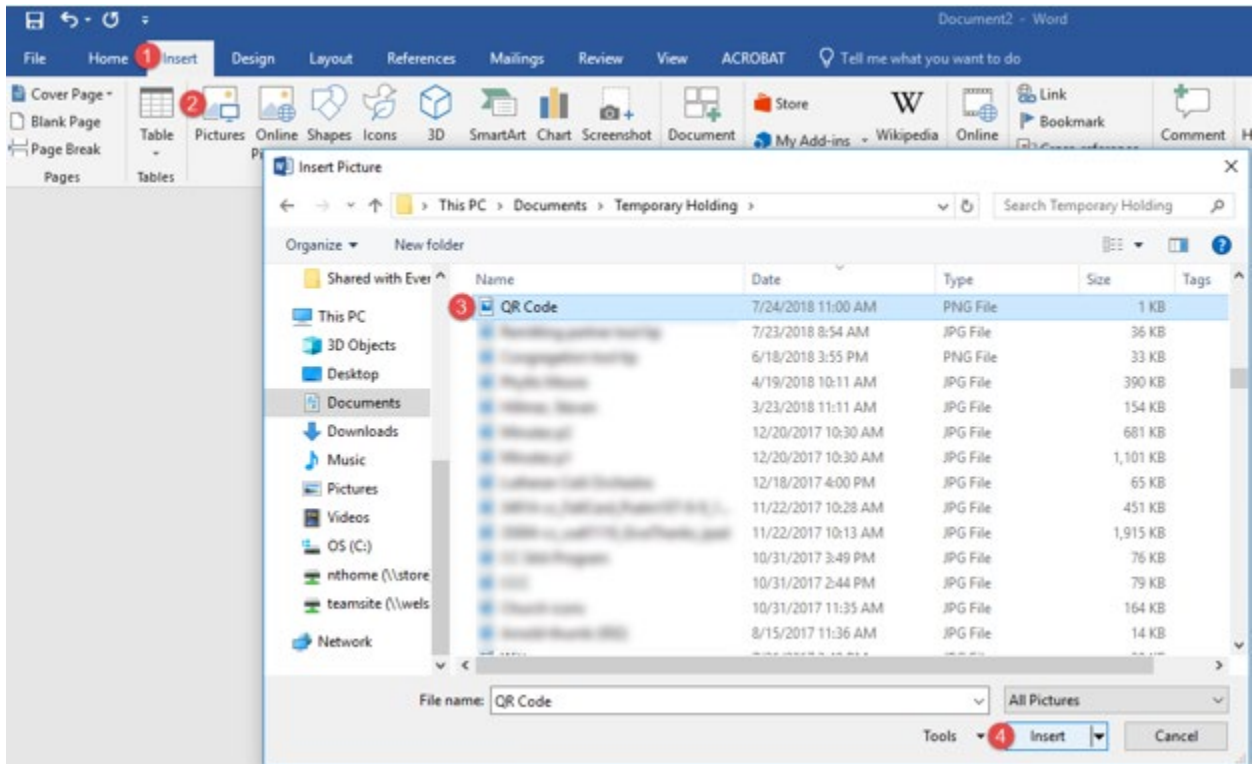
Background Color: Transparent

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3. When you click “Generate Code,” the code will appear on your screen. Right-click and “Save image as” to a location on your computer.



4. Insert the code by going to the Insert tab (1), choosing “Pictures” (2), navigating to the QR code image location on your computer and selecting it (3), and then clicking “Insert” (4).



5. The code will appear on the page or slide. (In Microsoft Word, in order to make it so that you can easily move it around the page, right-click on the code, choose Wrap Text (1), and choose "Square" (2).)

